**INFORMED CONSENT FORM (TEMPLATE)**

**Informed Consent Form (Template)**

The informed consent form must have two sections: an information sheet about the project and a consent statement. SSERB, with reference to PHREB NEGHHR 2017, developed the template below to specify which information must be included in the form.

Project Title

Researchers’ names

|  |  |
| --- | --- |
| First | Last |
| First | Last |
| First | Last |

Address

Phone/Mobile number Email

Organization/affiliation of researchers

Funding source/sponsor

Purpose of the study, research methods, and nature and extent of involvement of the research participants, including expected duration of participation which are all stated in a simple, non-technical manner

Statement on risks and inconveniences

Statement on voluntariness of participation, freedom from coercion and inducement, freedom to withdraw at any point in the research

Statement on the protection of confidentiality, privacy and anonymity of participants during and after the data gathering stages *(e.g. management of audio or video recording, photos, transcripts and other data from the participants)*

Statement on data management plan (from data collection, storage up to disposal)

Statement on benefits for the participants

Statement on compensation, emoluments and financial considerations (if applicable) *(e.g. reimbursement of travel, meal expenses)*

Statement guaranteeing opportunities for participants to ask questions and express concerns

Statement indicating arrangements for special cases *(e.g. special provisions for minors, availability of legal representatives or psychologists if needed)*

Statement indicating publication or dissemination plan

Statement about sharing the results to participants

Contact person knowledgeable about the research and the rights of the participants

SSERB CONTACT INFORMATION

The ethical aspects of this research have been approved by the PSSC Social Science Ethics Review Board (SSERB). If you have any concerns or complaints about how this research is being/has been conducted, please contact us:

Philippine Social Science Council-Social Science Ethics Review Board (PSSC-SSERB)

2nd Floor, Philippine Social Science Center, 372-C Commonwealth Avenue,

Brgy. New Era, Diliman, Quezon City, Philippines 1101

Tel no: 8929-2671

Email: sserb@pssc.org.ph

CONSENT STATEMENT

I am willing to participate in this study entitled . I have fully understood what this undertaking will entail. The researcher has explained to me its purpose and objectives, the method/s of getting data, the extent of my participation as well as remuneration, emoluments and other benefits that I will derive from my involvement. I was made aware of my right to be informed, object to processing, access and rectify, suspend or withdraw my personal data, and be indemnified in case of damages pursuant to the provisions of the Republic Act No. 10173 of the Philippines, Data Privacy Act of 2012 and its corresponding Implementing Rules and Regulations. I have had the opportunity to ask questions about it and any questions I have been asked have been answered to my satisfaction.

I have not been forced or involuntarily induced to be involved in the study. I am aware that I can freely withdraw my involvement whenever I wish.

Print name and signature of research participant Date: [MM/DD/YYYY]

*If Illiterate*

A literate witness must sign (if possible, this person should be selected by the participant and should have no connection to the research team). Participants who are illiterate should include their thumb print as well.

I have witnessed the accurate reading of the consent form to the potential participant, and the individual has had the opportunity to ask questions. I confirm that the individual has given consent freely.

Print name of witness\_\_\_\_\_\_\_\_\_\_\_\_

Signature of witness \_\_\_\_\_\_\_\_\_\_\_\_\_

Date: [MM/DD/YYYY]

Thumb print of participant:

STATEMENT BY THE RESEARCHER OR PERSON TAKING CONSENT

I have accurately read out the information sheet to the potential participant, and to the best of my ability made sure that the participant understands that the following will be done:

1.

2.

3.

I confirm that the participant was given an opportunity to ask questions about the study, and all the questions asked by the participant have been answered correctly and to the best of my ability. I confirm that the individual has not been coerced into giving consent, and the consent has been given freely and voluntarily.

A copy of this Informed Consent Form has been provided to the participant.

Print Name of Researcher or person taking the consent

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Researcher or person taking the consent

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: <MM/DD/YYYY>